

# Minutes

<b>Meeting name</b>	<b>Employment Committee</b>
<b>Date</b>	<b>Thursday, 21 September 2023</b>
<b>Start time</b>	<b>9.30 am</b>
<b>Venue</b>	<b>Parkside, Station Approach, Burton Street, Melton Mowbray, Leicestershire LE13 1GH</b>

## Present:

**Chair** Councillor P. Allnatt (Chair)

**Councillors** M. Glancy (Vice-Chair) J. Adcock  
S. Butcher M. Graham MBE

**Officers** Chief Executive  
Director for Corporate Services  
Interim Assistant Director for Governance & Democracy  
Senior HR Officer

Minute No.	Minute
1	<p><b>Apologies for Absence</b> Apologies for absence were received from Councillors Browne and J. Orson.</p>
2	<p><b>Declarations of Interest</b> No declarations of interest were received.</p>
3	<p><b>Exclusion of Public and Press</b> <b>RESOLVED</b></p> <p>That the public and press are excluded from the meeting in accordance with Section 100(A) (4) of the Local Government Act 1972, as amended and in accordance with the Access to Information provisions of Procedure Rule 239, as the following item of business is likely to involve the disclosure of exempt information as defined in Paragraphs 1 and 2 of Part 1 of Schedule 12A of the Act.</p>
4	<p><b>Assistant Director and Monitoring Officer Recruitment</b> The Employment Committee considered the report and conducted interviews for the post of Assistant Director for Governance and Democracy, which includes the role of Monitoring Officer.</p> <p><b>RESOLVED</b></p> <p><b>The Employment Committee</b></p> <p>(1) Following the selection process, including interview, <b>AGREED</b> to make an offer of appointment to the successful candidate for the post of Assistant Director for Governance and Democracy including Monitoring Officer, subject to Council approval as set out in 2.2 below.</p> <p>(2) In the event of an offer as set out in 2.1 being made, <b>AGREED</b> to recommend the appointment of Monitoring Officer to Council on 28 September 2023.</p> <p>(3) Subject to 2.1 and 2.2, <b>DELEGATES AUTHORITY</b> to the Chief Executive, in consultation with HR representative, to agree the final offer of employment to include salary and start date with the successful candidate.</p>

The meeting closed at: 12.00 pm

Chair